

Functions of Major Departments

Department	Major functions
Chairman Office	To establish corporate guidelines, strategies and operation plans.
	To plan and management of company projects.
	Planning and execution of relationships with investors.
	Corporate stock affairs and investment evaluation.
New Business	Development and planning of new products.
Development Dept.	Research of the trends of advanced technology.
Audit Office	To audit and evaluate the functions and operations of each department and the execution of internal control system.
Environmental Safety & Hygiene Office	Planning and implementation of the systems relating to factory environment, security and health.
Production Engineering	Management of production technology and process standardization, and maintenance of
Dept.	production equipment
Logistic Dept.	Management and planning of purchasing and warehousing
Production Dept.	Production schedule planning, and management of product process and manufacture
Quality Control Dept.	Planning and execution of quality control system
Sales & Marketing Dept.	Planning sales and promotion strategies.
	Expansion of markets, introduction of customers, and increase market share to achieve company's sales goals.
	Provision of production forecast to coordinate production and sales.
Administration Dept.	Planning and execution of general affairs, factory affairs, and information systems.
Finance Dept.	Corporate financial planning and investment management.
	Planning and execution of accounting and taxes system.
Human Resource Dept.	Management of human resources, personnel administration and regulated systems.
Research & Development	R&D of advanced technologies and development of new products.
Division.	Patent planning and management.