Scoring Rubric for Oral Presentation «Telephoning»

o good posture (stands straight up, no leaning, shifting) o appropriate gestures and facial expressions o acts it out and uses preps o demonstrates a strong positive feeling / enthusiasm o enjoys audience interaction (no anxiety) o uses no note cards DELIVERY & CLARITY OF SPEECH (VERBAL SKILLS)	Name Class Date	Topic Time Grade 1.0	
o good posture (stands straight up, no leaning, shifting) o appropriate gestures and facial expressions o acts it out and uses preps o demonstrates a strong positive feeling / enthusiasm o enjoys audience interaction (no anxiety) o uses no note cards DELIVERY & CLARITY OF SPEECH (VERBAL SKILLS) o uses a clear voice (articulation) o rarely mispronounces words o appropriate rate of speech (not too fast, not too slow) o speaker is easily heard (volume) o uses rhythm and intonation TURN-TAKING & ANSWERING (PRESENTATION SKILLS)			
o appropriate gestures and facial expressions o acts it out and uses preps o demonstrates a strong positive feeling / enthusiasm o enjoys audience interaction (no anxiety) o uses no note cards DELIVERY & CLARITY OF SPEECH (VERBAL SKILLS) ouses a clear voice (articulation) or rarely mispronounces words appropriate rate of speech (not too fast, not too slow) ospeaker is easily heard (volume) ouses rhythm and intonation TURN-TAKING & ANSWERING (PRESENTATION SKILLS) max. 6 on odistracting pauses / smooth answering behaviour: 1, 2 points oaccordance with the text (oral text mistakes): 1,2,3,4 points LANGUAGE SKILLS (GRAMMAR & SPELLING) max. 6 omakes only minor grammatical errors ocorrect punctuation (full stops, commas, hyphens) only a few slips of the pen oshows some variety of lexical items CONTENT (AMOUNT OF INFORMATION) oamount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) oaccomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) oaccomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) of correct submission date/time ohardcopy given to the teacher opersonalized file name (surname_firstname_class_telephing.docx) of ooter with name, class, date oroles (C:/T:) appear at the beginning of every new turn	•	·	max. 3
o acts it out and uses preps o demonstrates a strong positive feeling / enthusiasm o enjoys audience interaction (no anxiety) o uses no note cards DELIVERY & CLARITY OF SPEECH (VERBAL SKILLS) max. 6 o uses a clear voice (articulation) o rarely mispronounces words o appropriate rate of speech (not too fast, not too slow) o speaker is easily heard (volume) o uses rhythm and intonation TURN-TAKING & ANSWERING (PRESENTATION SKILLS) max. 6 o no distracting pauses / smooth answering behaviour: 1, 2 points o accordance with the text (oral text mistakes): 1,2,3,4 points LANGUAGE SKILLS (GRAMMAR & SPELLING) max. 6 o makes only minor grammatical errors o correct punctuation (full stops, commas, hyphens) o only a few slips of the pen o shows some variety of lexical items CONTENT (AMOUNT OF INFORMATION) o amount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date or role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn			
o demonstrates a strong positive feeling / enthusiasm o enjoys audience interaction (no anxiety) o uses no note cards DELIVERY & CLARITY OF SPEECH (VERBAL SKILLS) max. 6 o uses a clear voice (articulation) o rarely mispronounces words o appropriate rate of speech (not too fast, not too slow) o speaker is easily heard (volume) o uses rhythm and intonation TURN-TAKING & ANSWERING (PRESENTATION SKILLS) max. 6 o no distracting pauses / smooth answering behaviour: 1, 2 points o accordance with the text (oral text mistakes): 1,2,3,4 points LANGUAGE SKILLS (GRAMMAR & SPELLING) max. 6 o makes only minor grammatical errors o correct punctuation (full stops, commas, hyphens) o only a few slips of the pen o shows some variety of lexical items CONTENT (AMOUNT OF INFORMATION) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn		•	
o enjoys audience interaction (no anxiety) o uses no note cards DELIVERY & CLARITY OF SPEECH (VERBAL SKILLS) o uses a clear voice (articulation) o rarely mispronounces words o appropriate rate of speech (not too fast, not too slow) o speaker is easily heard (volume) o uses rhythm and intonation TURN-TAKING & ANSWERING (PRESENTATION SKILLS) o no distracting pauses / smooth answering behaviour: 1, 2 points o accordance with the text (oral text mistakes): 1,2,3,4 points LANGUAGE SKILLS (GRAMMAR & SPELLING) o makes only minor grammatical errors o correct punctuation (full stops, commas, hyphens) o only a few slips of the pen o shows some variety of lexical items CONTENT (AMOUNT OF INFORMATION) o amount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn			
DELIVERY & CLARITY OF SPEECH (VERBAL SKILLS) o uses a clear voice (articulation) o rarely mispronounces words o appropriate rate of speech (not too fast, not too slow) o speaker is easily heard (volume) o uses rhythm and intonation TURN-TAKING & ANSWERING (PRESENTATION SKILLS) o no distracting pauses / smooth answering behaviour: 1, 2 points o accordance with the text (oral text mistakes): 1,2,3,4 points LANGUAGE SKILLS (GRAMMAR & SPELLING) o makes only minor grammatical errors o correct punctuation (full stops, commas, hyphens) o only a few slips of the pen o shows some variety of lexical items CONTENT (AMOUNT OF INFORMATION) o amount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn		_	
DELIVERY & CLARITY OF SPEECH (VERBAL SKILLS) o uses a clear voice (articulation) o rarely mispronounces words o appropriate rate of speech (not too fast, not too slow) o speaker is easily heard (volume) o uses rhythm and intonation TURN-TAKING & ANSWERING (PRESENTATION SKILLS) o no distracting pauses / smooth answering behaviour: 1, 2 points o accordance with the text (oral text mistakes): 1,2,3,4 points LANGUAGE SKILLS (GRAMMAR & SPELLING) o makes only minor grammatical errors o correct punctuation (full stops, commas, hyphens) o only a few slips of the pen o shows some variety of lexical items CONTENT (AMOUNT OF INFORMATION) o amount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	• •	ion (no anxiety)	
o uses a clear voice (articulation) o rarely mispronounces words o appropriate rate of speech (not too fast, not too slow) o speaker is easily heard (volume) o uses rhythm and intonation TURN-TAKING & ANSWERING (PRESENTATION SKILLS) o no distracting pauses / smooth answering behaviour: 1, 2 points o accordance with the text (oral text mistakes): 1,2,3,4 points LANGUAGE SKILLS (GRAMMAR & SPELLING) o makes only minor grammatical errors o correct punctuation (full stops, commas, hyphens) o only a few slips of the pen o shows some variety of lexical items CONTENT (AMOUNT OF INFORMATION) o amount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	o uses no note cards		
o uses a clear voice (articulation) o rarely mispronounces words o appropriate rate of speech (not too fast, not too slow) o speaker is easily heard (volume) o uses rhythm and intonation TURN-TAKING & ANSWERING (PRESENTATION SKILLS) o no distracting pauses / smooth answering behaviour: 1, 2 points o accordance with the text (oral text mistakes): 1,2,3,4 points LANGUAGE SKILLS (GRAMMAR & SPELLING) o makes only minor grammatical errors o correct punctuation (full stops, commas, hyphens) o only a few slips of the pen o shows some variety of lexical items CONTENT (AMOUNT OF INFORMATION) o amount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	DELIVERY & CLARITY OF SP	PEECH (VERBAL SKILLS)	max. 6
o rarely mispronounces words o appropriate rate of speech (not too fast, not too slow) o speaker is easily heard (volume) o uses rhythm and intonation TURN-TAKING & ANSWERING (PRESENTATION SKILLS) o no distracting pauses / smooth answering behaviour: 1, 2 points o accordance with the text (oral text mistakes): 1,2,3,4 points LANGUAGE SKILLS (GRAMMAR & SPELLING) o makes only minor grammatical errors o correct punctuation (full stops, commas, hyphens) o only a few slips of the pen o shows some variety of lexical items CONTENT (AMOUNT OF INFORMATION) o amount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn		·	
o appropriate rate of speech (not too fast, not too slow) o speaker is easily heard (volume) o uses rhythm and intonation TURN-TAKING & ANSWERING (PRESENTATION SKILLS) o no distracting pauses / smooth answering behaviour: 1, 2 points o accordance with the text (oral text mistakes): 1,2,3,4 points LANGUAGE SKILLS (GRAMMAR & SPELLING) o makes only minor grammatical errors o correct punctuation (full stops, commas, hyphens) o only a few slips of the pen o shows some variety of lexical items CONTENT (AMOUNT OF INFORMATION) o amount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	•	•	
o speaker is easily heard (volume) o uses rhythm and intonation TURN-TAKING & ANSWERING (PRESENTATION SKILLS) o no distracting pauses / smooth answering behaviour: 1, 2 points o accordance with the text (oral text mistakes): 1,2,3,4 points LANGUAGE SKILLS (GRAMMAR & SPELLING) o makes only minor grammatical errors o correct punctuation (full stops, commas, hyphens) o only a few slips of the pen o shows some variety of lexical items CONTENT (AMOUNT OF INFORMATION) max. 6 o amount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	•		
TURN-TAKING & ANSWERING (PRESENTATION SKILLS) on odistracting pauses / smooth answering behaviour: 1, 2 points accordance with the text (oral text mistakes): 1,2,3,4 points LANGUAGE SKILLS (GRAMMAR & SPELLING) max. 6 onakes only minor grammatical errors ocorrect punctuation (full stops, commas, hyphens) only a few slips of the pen oshows some variety of lexical items CONTENT (AMOUNT OF INFORMATION) oamount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) oaccomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) ocorrect submission date/time ohardcopy given to the teacher opersonalized file name (surname_firstname_class_telephing.docx) of ooter with name, class, date orole-play card indicated above dialogue oroles (C:/T:) appear at the beginning of every new turn	o speaker is easily heard (v	olume)	
o no distracting pauses / smooth answering behaviour: 1, 2 points o accordance with the text (oral text mistakes): 1,2,3,4 points LANGUAGE SKILLS (GRAMMAR & SPELLING) max. 6 o makes only minor grammatical errors o correct punctuation (full stops, commas, hyphens) o only a few slips of the pen o shows some variety of lexical items CONTENT (AMOUNT OF INFORMATION) max. 6 o amount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) max. 6 o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	o uses rhythm and intonat	ion	
o no distracting pauses / smooth answering behaviour: 1, 2 points o accordance with the text (oral text mistakes): 1,2,3,4 points LANGUAGE SKILLS (GRAMMAR & SPELLING) max. 6 o makes only minor grammatical errors o correct punctuation (full stops, commas, hyphens) o only a few slips of the pen o shows some variety of lexical items CONTENT (AMOUNT OF INFORMATION) max. 6 o amount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) max. 6 o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	TUDNI TAVING 9. ANGWEDII	NG (DRESENTATION SVILLS)	may 6
LANGUAGE SKILLS (GRAMMAR & SPELLING) o makes only minor grammatical errors o correct punctuation (full stops, commas, hyphens) o only a few slips of the pen o shows some variety of lexical items CONTENT (AMOUNT OF INFORMATION) o amount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn			IIIda. U
LANGUAGE SKILLS (GRAMMAR & SPELLING) o makes only minor grammatical errors o correct punctuation (full stops, commas, hyphens) o only a few slips of the pen o shows some variety of lexical items CONTENT (AMOUNT OF INFORMATION) max. 6 o amount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	- ·	-	
o makes only minor grammatical errors o correct punctuation (full stops, commas, hyphens) o only a few slips of the pen o shows some variety of lexical items CONTENT (AMOUNT OF INFORMATION) max. 6 o amount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) max. 6 o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	o accordance with the text	(Oral text mistakes). 1,2,3,4 points	
o correct punctuation (full stops, commas, hyphens) o only a few slips of the pen o shows some variety of lexical items CONTENT (AMOUNT OF INFORMATION) max. 6 o amount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) max. 6 o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	LANGUAGE SKILLS (GRAMMAR & SPELLING)		max. 6
o only a few slips of the pen o shows some variety of lexical items CONTENT (AMOUNT OF INFORMATION)	o makes only minor grammatical errors		
CONTENT (AMOUNT OF INFORMATION) o amount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	o correct punctuation (full	stops, commas, hyphens)	
CONTENT (AMOUNT OF INFORMATION) o amount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	o only a few slips of the pe	en	
o amount of words (below 200: 1/200-250: 2/250-300:3/above 300 words: 4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) max. 6 o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	o shows some variety of le	xical items	
4) o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) max. 6 o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	CONTENT (AMOUNT OF INI	FORMATION)	max. 6
o accomplishes the task (role-play cards): 1,2 points PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	•	•	
PREPARATION & ORGANIZATION (FORMAL REQUIREMENTS) o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	4)		
o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	o accomplishes the task (ro	le-play cards): 1,2 points	
o correct submission date/time o hardcopy given to the teacher o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	ΡΡΕΡΔΡΑΤΙΟΝ & ΟΡΓΕΔΝΙΖ	ATION (FORMAL REQUIREMENTS)	max. 6
 hardcopy given to the teacher personalized file name (surname_firstname_class_telephing.docx) footer with name, class, date role-play card indicated above dialogue roles (C:/T:) appear at the beginning of every new turn 			
o personalized file name (surname_firstname_class_telephing.docx) o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn			
o footer with name, class, date o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn			
o role-play card indicated above dialogue o roles (C:/T:) appear at the beginning of every new turn	•		
o roles (C:/T:) appear at the beginning of every new turn			
	• •	_	
late delivery —8 points	() () () ()	,	
	late delivery	–8 points	

Total

33